

**MINUTES of the ANNUAL MEETING of MISSON PARISH COUNCIL
Held on Wednesday 3rd June 2015**

Councillors Present: Cllrs J Holmes, V Shilling (Chairman), J Sutherland, J Watkins, J Watson, A Wilcox (from item 10)

Public Participation Six residents attended.

Residents' questions & concerns included:

- Clarification on the Income & Expenditure Account - including the large increase in expenditure on communications. The Clerk identified this as purchase of the broadband transmitter on the church tower, paid for by Grants received from our District & County Cllrs.

(1) Election of Chairman. Council **resolved** to elect Cllr Vivienne Shilling as Chairman.

(2) Election of Vice-Chairman. Council **resolved** to elect Cllr Andrew Woolliams as Vice-Chairman

(3) Declarations of Acceptance of Office. Cllr V Shilling duly signed the declaration of acceptance of office as Chairman. Council Members duly signed declaration of office as Members of MPC.

(4) Register of Members Interests. Members received a copy for completion & return to the Clerk at the next meeting. **Members**

(5) Apologies for Absence. Cllr A Woolliams, District Cllr A Simpson, County Cllr L Yates

(6) Declarations of Disclosable Pecuniary & None Pecuniary Interests. None

(7) Minutes of the Meeting 6th May 2015. Council **resolved** to approve the minutes as a true record.

(8) Matters Arising from Minutes of Last Meeting not on the Agenda. The Chairman welcomed Cllr John Holmes to his first MPC meeting. Members looked forward to working with John over the coming year.

(9) To co-opt a Misson Parish Council Member. Members noted that the clerk had received one application for the one parish council Member vacancy. Members expressed their delight that Ms Andrea Wilcox was able to re-join the Council & renew the links to Misson Community Association. Members voted **unanimously to appoint** Andrea Wilcox as a Member of Misson Parish Council. The Chairman invited Cllr Wilcox to join the meeting.

(10) To review progress with odour reduction at Tunnel Tech. This item was covered in the previous Annual Village Meeting. MPC Members once again expressed their gratitude to the TTCC Members for their ongoing commitment; & welcomed the positive news that following the legal judgement of reckless breaches of the Environmental Permit, TTN are working with BDC to agree a comprehensive abatement scheme to rid the parish of noxious odours for good.

(11) Planning:

a. Planning decisions:- None

b. Planning applications:- **15/00031/NEWDEV** renaming of No. 2 High Street, Misson as Tree Tops – MPC made No Objection & No Comment ; Town & Country Planning (Environmental Impact Assessment) Regulations 2011 Regulation 13 Consultation on Scoping Request for an exploratory well site on the Rocket Site, Springs Rd, Misson Springs. MPC **agreed to hold an Extraordinary Meeting on Monday 8th June 2015** to fully consider & draft comments on this application. Members expressed concern that this application was not posted on the BDC

website in a timely manner. Members **requested** that their District Councillor press for a serious response from BDC Officers to the Scoping Report in areas of their jurisdictions. **Cllr Simpson**

c. To consider any other Planning Matters:-

- Members welcomed the report of the Neighbourhood Plan Steering Group & noted that the Awards for All application for additional support had been drafted, for approval at this meeting. NP Members are now working up policies based on feedback from consultation events.
- The clerk reported that she had made no progress with the CIL research & Members **instructed** the clerk to agenda at the next meeting. **Clerk**
- The clerk circulated BDC Planning Enforcement Policy for Members information.
- Cllr Watson reported on her discussions with the BDC Conservation Team (in relation to the heritage project) who would be happy to address a MPC meeting to outline what is involved in creating a Conservation Area. MPC instructed the clerk to seek a presentation from BDC. **Clerk**

(12) Fracking & Neighbourhood issues

- Cllr Watson reported on the recent IGas Community Liaison Group (CLG) meeting:
 - A planning application update had not mentioned the change of site
 - The next CLG meeting will address transport & water issues

MPC expressed disappointment that IGas had not provided a technical expert to accompany the Community Liaison Manager for the presentation at the prior Village Meeting. This had led to a great degree of scepticism & mistrust amongst residents that their questions had gone unanswered so close to the anticipated planning application.

- Cllr Watson reported that village entrance signs had been ordered as there was a lengthy lead time. Images for the signs are still to be determined but there were clear community preferences. Suggestions for the village planters were reviewed from three suppliers in both cast metal & oak. MPC **approved** two cast metal planters in black paint with the signage "Misson Parish" to be embossed. **Clerk**
- Cllr Wilcox reported that the Vicar will speak sensitively to parish children who are playing in the church yard about the potential dangers of their activities to themselves & the gravestones.

(13) Communications including BDC Broadband Scheme update & website

- Almost a year since the installation of the mast on the church tower, 34 residents/businesses were successfully using the BDC N3 Broadband scheme. In addition, transmission from Misson mast allowed a further 14 households beyond the parish to access higher speed broadband.
- Cllr Watson reported issues with adding material (documents) to the Misson PC website & in saving these changes. MPC **approved** further training for Cllr Watson & **instructed** the clerk to source this from Sharpe Systems the website provider. **Cllr Watson/Clerk**

(14) Road Safety, Highways & Parish Paths.

- Members expressed concern with the difficulty in adequately addressing the issue of speeding traffic through the village. MPC is reliant on support from other agencies, namely NCC & the police, & of course encouraging responsible driving from within & beyond the Misson community. MPC encouraged members of the public to report incidents of dangerous driving to the police as well as to MPC. Particular concerns were raised with the driving practice of a waste recycling company spreading waste on local fields. Members **reviewed** a traffic calming sticker option for residents to use on wheelie bins & **approved** the purchase of 100 stickers as a trial. **Clerk**
- Members reviewed the NCC Highways Manager feedback on a HGV Environmental Weight Restriction proposal. Members **agreed** to debate & decide on their position on an EWR at their next meeting.
- Members noted the recent snaring of two pet dogs on lands adjacent to a public bridleway. This had caused concern amongst many residents & dog owners. However, MPC were reminded that dogs should be kept under control & not be allowed to stray on private lands.

(15) Policing. Council welcomed the attendance of the new Beat Manager, Jason Fellows, & PCSO Steph Jones at the prior Annual Village Meeting. Members were concerned to learn that there had been three road traffic accidents reported to the police within a three-month period. All the accidents were in the Newington area & Bawtry Road. Members **resolved** to continue to press NCC to instigate traffic calming measures for Newington, preferably a 30mph speed limit. Members welcomed the Community Road Safety scheme that Steph had outlined with regard to speeding traffic issues on Station Road. MPC **instructed** the clerk to request a scheme for Misson. **Clerk**

(16) Approval of the Annual Report. Council **resolved** to approve the annual report.

(17) Financial reports.

The clerk presented the financial statement to 31st May 2015 and Council **resolved** to accept it.

MPC current account balance @ 03/06/15	£ 7,309.62
MPC deposit account balance @ 03/06/15	<u>£10,515.01</u>
Total funds	<u>£17,824.63</u>

Council **resolved** to **approve** the following cheques for payment:

Chq. No	Item.	Amount.
000880	North Notts Landscapes	£432.00
000881	Notts ALC	£ 70.00
000882	NALC	£ 20.99
000883	S A Scott	£311.24

The clerk reported that the Internal Auditor had approved the end of year return, which would now proceed to external audit. The Internal Auditor will provide a written report for consideration at the next MPC meeting.

MPC approved:

- The NCC Lengthsman Scheme contract, which will provide MPC with a grant of £1,000.
- The Awards for All application for the Neighbourhood Plan which is seeking a grant of £10,000.

(18) Systems for Internal financial Control & Audit. MPC **reviewed & approved** the systems for Internal Financial Control & Audit without change. Members **reviewed** the updated Risk Assessment & deferred approval to the next meeting for further time for consideration. Members were requested to pass on any comments for addition to the clerk between meetings. **Members** MPC **resolved** to take the opportunity to review the Standing Orders & Financial Regulations & **instructed** the clerk to agenda item this for the same meeting. **Clerk**

(19) Correspondence. Members noted:

- NCC Civil Service 2015 – 28th June at Southwell Minster
- Rural Social Isolation Conference – Carlton-in-Lindrick 24th June

(20) Council confirmed date of next meeting as Wednesday 1st July 2015 commencing at 7.30pm.