

MISSON PARISH COUNCIL

Wednesday 26th August 2026

Dear Councillors,

You are hereby summoned to attend a meeting of Misson Parish Council on Wednesday 2nd September 2026 at 6.45 p.m. to be held in Misson Parish Hall.

Yours sincerely,

Anne Wilson

Locum Parish Clerk

Recordings of Meetings : Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording Activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

AGENDA

1. Apologies for absence

Members are asked to receive apologies for absence for this meeting.

2. Chair's Welcome

The Chair will welcome Councillors and residents to the meeting and give a fire safety announcement.

The Chairman will update Members and residents on the Council surgery held on Thursday 16th July.

3. Declaration of Interests

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded that should you declare a pecuniary interest at the meeting it is your responsibility to inform the Monitoring Officer.

4. Public Question Time

Members of the public are advised that they are welcome to ask questions about items on the agenda or matters about the Parish itself. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item. Questions should relate to matter of Parish Council policy or practice and not relate to the individual affairs of wither the questioner or any other named person.

5. Minutes

Members are asked to confirm the Minutes of the following meetings and the resolutions contained therein:

- Ordinary Council Meeting – Wednesday 6th May 2026
- Extraordinary Council Meeting – Wednesday 18th June 2026

6. Report from the District Councillor and the County Councillor

Members are asked to receive reports from both the District Councillor and the County Councillor

7. Finance

Members are asked to;

- a) Approve Q1 Accounts
- b) Approve invoices for payment
- c) Note the Bank Balances
- d) Note the Bank Reconciliation
- e) Consider any other urgent Financial matters

8. Planning

Members are asked to consider or note the following:

i) Planning Applications

- 26/00849/FUL Land including Bank End Farm Bank End Road
Erect 4 Bedroomed Detached Dwelling (self-build) with Triple Garage

ii) Applications Granted

- 26/00661/SCR Land off Springs Road
Environmental Impact Screening Request – 10.0 Ha of Land Restoration and Effluent Improvement to Produce Organic Arable Crops.
- 26/00482/HSE White Cottage Church Street
Proposed like for like replacement of timber framed glazing to the walls and roof.
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iii) Applications Refused

There were none as at the time of writing the agenda.

iv) Any other planning matter

9. Parish Matters

- a) Vacancy for Parish Clerk and RFO.** Discussion regarding the interviews to be held on 11th September.
- b) Update regarding the position with PKF Littlejohn and associated costs.**
- c) Updates regarding Parish Administration and the schedule of agreed improvement projects.** Members are asked to receive an update and make any decisions required, particularly noting the status of some projects which have now concluded.
- d) Parish Hall Maintenance ~ Flat Roof .** Cllr. Robey will update members on the status of the flat roof and consideration of timely repair.
- e) Update following the Memorial Inspection of Misson Cemetery and Churchyard.** Cllr. Walker-Green will update members on the repairs to Memorials which failed the SIAM and has caused some memorials to be taped off in the Cemetery.
- f) Proposed repairs and alterations to the watering station at Misson Cemetery.**
- g) Members are asked to raise any other Parish matter.**

11. Date and time of next meeting.

Members are asked to note that the next meeting of the Parish Council will be held on Wednesday 4th November at 6.45 p.m.