

MISSON PARISH COUNCIL

Minutes of the meeting of Misson Parish Council held on Wednesday 7th March 2026 at 6.45 pm in Misson Parish Hall, Vicar Lane, Misson.

RAIN Rescue Charity made a presentation at the beginning of the meeting. 6 members of the public were present for this. The CEO of the Charity, Trisha Spargo, addressed the meeting speaking about how they are extending their offer and coming to the Parish. The Charity is applying for the relevant planning permissions at the moment and would welcome the parish and community to the site when up and running as well as a visit to the café. It offers volunteering opportunities and also would be putting together proper scientific papers as education pieces including animal welfare.

Parish Council Meeting convened for business at 7pm.

Present: Cllr. Mandy Walker-Green (Chair)
Cllr. Keith Andrews
Cllr. Spencer Robey
Cllr. Sue Scott
Cllr. Jamie Sutherton
Cllr. Julie Watkins
Cllr. Mark Watson

Also present: Anne Wilson Locum Parish Clerk
3 residents

2025.145.1.1 Apologies for absence

RESOLVED to receive apologies for absence for this meeting from:

- Cllr. Steve Pashley – District Councillor

2025.146.2.1 Chairman's Welcome

The Chair welcomed Councillors and residents to the meeting and give a fire safety announcement. The Chair updated Members and residents on the Council surgery held on Thursday 19th February. Cllr. Pashley had attended with Parish Cllrs Walker-Green and Watson. During Surgery time, Mark Hooper (Locum RFO) had met with Anne Wilson (Locum Clerk), and Cllr Watkins met with Mrs Jayne Watson to progress an archive matter. No members of the public had attended. The next Council surgery will be held on Thursday 19th March.

2025.147.3.1 Declaration of Interests

There were no Declarations of Interest made.

2025.148.4.1 Public Question Time

There were no public questions.

2025.149.5.1 Minutes

RESOLVED to confirm the minutes of the Parish Council meeting held on Wednesday 7th January 2026 and the resolutions contained therein.

2025.150.6.1 Exclusion of Public and Press

Members were asked to consider if any items on the agenda should be discussed without the public and press present. **RESOLVED** that agenda item 13 be discussed in confidential session.

2025.150.6.2 Finance

Members were asked to:

- Confirm the payments made in between meetings:
- Confirm the payments to be made at the meeting:
- Note the bank balances

Nat West General Account £18,750.11

Nat West Business Reserve account 31.12.2025 £10992.96

(noting approx. interest to 31.03.2025 is £17)

- Note the Bank Reconciliation as presented to the meeting.
- Confirm any virements or money to be put into earmarked reserves at year end.

RESOLVED to note that there will be meeting of the Parish Council where the Locum RFO will be present on Monday 8th April 2026 at 7 p.m. where the year end paperwork will be presented for a formal sign off.

- **Update on CIL Funding** Cllr. Walker-Green gave an update to Members on the Misson CIL Funding. It had been confirmed to her in writing that CIL Funding will be ringfenced, protected, and passed to the new unitary authority when Bassetlaw District Council is abolished.
- **Update on 2023/2024 AGAR Investigation** Cllr. Walker-Green updated Members on the current costings of the investigation but are asked to note that the Auditors have said that they cannot issue an invoice at this stage. There was a current estimate of £1931.20 + VAT to date but PKF Littlejohn said it is not looking at this matter anymore. There was the fee from LRALC too for the review which could be as much as £2000 plus mileage. The Locum RFO was going to accrue the monies at year end.

Cllr. Sue Scott was questioned as to why she had not yet withdrawn the objections from the auditors now the LRALC Review was underway, as she had agreed to do at the December 2025 meeting. She objected to being named but it was pointed out that as a Councillor she was not entitled to anonymity. Further discussion on this item was deferred to confidential session.

2025.151.8

Planning

Members were asked to consider or note the following:

i) Planning Applications

- 26/00098/CAT Works to Trees in a Con Land South of Millfield House (2 Plots) Top Street Misson South Yorkshire. Conservation Area - T1 Horse Chestnut 10% Crown Thin and Crown Lift 2 and 3m Clearance Beneath the Crown. T2 Silver Birch 10% Crown Thin and Crown Lift to 2.5m Clearance over the Footpath and 5m Clearance over the Highway.

RESOLVED that Members had no comment to make on this application.

- F4817 Misson Quarry, Bawtry Road, Misson
Importation of inert material for recovery purposes to deliver the approved quarry restoration landform, with no changes to approved contours, after-use of site extent

A lengthy discussion ensued on this item. Members noted that the goal posts have been moved on the site. Councillors were concerned about the arrangements that would be put in place to check that inert material was indeed being dumped particularly as Misson is a close neighbour to the Austerfield Bore Hole which is currently closed because of contamination following atrazine being dumped in the area over 25 years ago.

RESOLVED that:

- Regular checks should be made to see that it is inert material and that there is sufficient monitoring that there is no contaminated waste
- There will be an increase in movements on the highway is expected so speed restrictions need to be put in place
- All mud on road to be removed, noting that the site has wheel washing facilities

The Parish Clerk would send comments for approval to the Chair and Vice-Chair of the Council before submitting to the planning authority.

- 26/00256/HSE Rear Facing Dormer

RESOLVED that Members had no comment to make on this application.

ii) Planning Decisions

- 25/01327/CAT Land forming north part of village green Top Street Misson. Works to Trees within a Conservation Area Consisting of T1 Horse Chestnut Tip Prune
Granted
- 25/01109/HSE The Bracken, Bracken Hill Lane, Misson. Erect First Floor Extension with Rear Balcony and Erect Ground Floor Entrance Porch
Refused.

iii) Any other planning matter

There were no other planning matters.

2025.152.9 Updates regarding Parish Administration and the scheduled of agreed improvement projects

Members received a comprehensive update on parish administration and projects.

Members noted the following highlights:

- The RFO will remain in post until 30th April 2026 to complete the year end paperwork.
- LRALC have been appointed and there will be a zoom meeting at 7pm on Tuesday 17th March 2026. The Chair will circulate the zoom link to all attending Members and the Locum Parish Clerk.
- Cllr. Sue Scott was questioned about why she had not withdrawn the objection she had submitted in relation to the 2023/2024 end of year process.
- Barbara Lowndes and Susan E Scott had done tremendous work for the Parish Council in respect of the Administration Improvement Projects and thanks from the Council were directed to them.
- The paperwork and online records for the cemetery did not match up when Task 3 commenced. This is being addressed but updating the cemetery records is taking longer than first anticipated.
- It was acknowledged that the Locum Parish Clerk is going to need the Council laptop so there needs to be some thought about how some sharing can be done to enable to work on the cemetery records to be completed.
- The Town Estate Charity has had an enormous amount of work done on it to enable the end of year return to be completed. There will be minutes from its meeting to add to the records.
- It was acknowledged that there was paperwork missing of the Charity - Historical Artifacts are not there and the 1762 Inclusion document. Susan E Scott was thanked for her work and also Jayne Watson for going through every minute back to 1894 to find all references to the charity.
- Josh and the Locum Clerk were going to go through the website to see how it can be updated and relevant.

2025.153.10 Parish Matters Members are asked to consider and make decisions, where required:

- **Pinfold Boundaries**

Cllr Watkins confirmed that a fair number of thick correct size whips had been planted along the boundary. Cllr Watkins would plant bluebells around them and Cllr Robey asked about snowdrop bulbs. An item about the planting of bulbs would be put on the next agenda. On the Village Green, a couple of dropped bits from when in 1960 bollards had been put on the green. A bollard is now falling over and Cllr. Sutherton offered to remove it.

- **CIL Funding**

At the last Parish Council meeting Members were asked to consider and bring back to the Parish Council ideas and projects for which CIL Funding could be used.

- i) **Acoustics in the Parish Hall** – a range of options were suggested and proposals for energy efficient improvements – thickness and finishes – too. Cllr. Andrews was asked to put all his suggestions in writing in readiness for future consideration.
- ii) **Parish Hall Roof** – Cllr Robey had looked at and obtained information about the hall roof and that of the annexe area over the toilets and kitchen. The flat roof needed re-roofing, and the age of the main roof saw some slates held on by lead clips as the nails had rotted away. It was thought that some batons and the felt would need replacing. The 2020 Hall survey mentioned the roof then. The costs would be approximately £20k for the slate roof and £8k for the flat roof. Another quote would be obtained. It is a non-designated heritage asset.

Future use of the building needed to be considered too. It was agreed these matters regarding the Parish Hall would remain on the agenda

- iii) **Standpipe in the Parish** Cllr Walker-Green had circulated the information previously researched about the installation of a standpipe in the West of the parish (near the Pinfold) for consideration by the Parish Council. Barbara Lowndes, when Clerk, obtained a quote for a standpipe in the parish at a cost of £2543 to enable a standpipe to be both at the cemetery end and at the Pinfold, which could also be used for events. It would be an unmetered supply with a removable tap to ensure that the standpipe was not used except when needed.

These projects would start the list of parish projects, but the Parish Council did not have to decide at this meeting which projects to take forward. Members noted that there was no interest payable to the Parish Council on CIL funding.

2025.154.11 Report from the District Councillor and the County Councillor

There was no formal report from the District Councillor or the County Councillor and Members noted that the County Councillor had hardly been seen since the elections a year or so ago. Our District Councillor has communicated that the 2026/2027 grant fund is open again. He had given £250 towards the newsletter to help the various groups which advertise in the newsletter to pay for a page. He has received the pre planning application for Rain Rescue.

2025.155.11 Date of next meeting

RESOLVED to note that the next meetings of the Parish Council will be held on

- Extra-ordinary Parish Council meeting – Year End Accounts – Wednesday 8th April 2026 at 6.45p.m.
- Annual Meeting – Wednesday 6th May 2026 at 6.45p.m.
- Adjourned Annual Meeting – Wednesday 6th May 2026 upon the rise of the Annual Meeting
- Annual Parish Meeting - Wednesday 13th May 2026 at 6.45 p.m.

The following will be invited to the Annual Parish Meeting to make a short presentation: WI, Church, Community Newsletter, Misson Community Association, School Governors/School Head, Village Park and Playground Group, Speed watch, District Councillor and County Councillor. The MPC Chair and a representative of the Parish Archives and TEC Charity will also be invited to speak.

2025.156.13 Staffing Matters

i) PKF Littlejohn and AGAR 23/24

Cllr. Scott said she will withdraw the allegations once the Parish Council has submitted all its paperwork. The Chair would contact the auditor as she believed there was no other information to submit. Cllr Scott was adamant that a report was to be made after receipt of the information, but the Council had, in an e mail, understood that any information would now just be put on file. The Locum Clerk asked Cllr. Scott about the complaint, why she felt that she had not received all the information like other Councillors and the Locum Clerk did not understand what the issue was now. Cllr. Scott and the Clerk would meet at some stage to enable the Locum Clerk to understand her issues.

It was confirmed that all Councillors had the information about the Lengthsmen now engaged and their public liability insurance arrangements.

ii) Parish Clerk Vacancy

RESOLVED that the Parish Council give LCC four weeks' notice from 12th March and employ Anne Wilson on a direct contract with the Council from 9th April until end of September 2026 as the Locum Parish Clerk.

Further **RESOLVED** that the Parish Council advertise for the position of permanent Parish Clerk and Responsible Financial Officer during the Locum period.

Members noted that the Locum RFO would be in post until 30th April 2026.

Signed
Chair

Date